



ANNOTATED CREATIVE COMMONS COPYRIGHT POLICY

This document contains a series of default policy statements that can be used by New Zealand schools, based on a policy initially developed by Albany Senior High School. Both the policy and this document can be adapted by schools according to their needs. Please refer to the Annotated Creative Commons Copyright Policy for a clause-by-clause explanation of this policy.

Creative Commons Copyright Policy

Preamble

RIVERTON PRIMARY SCHOOL wishes to encourage the open and free exchange of information, knowledge and resources, and support the collaborative production of copyright works that are freely available to all. RIVERTON PRIMARY SCHOOL encourages both staff and students to support free and open access to copyright works.

Policy

The Board of Trustees of RIVERTON PRIMARY SCHOOL:

1. Recognises that the Board of Trustees holds first ownership of copyright of works produced by the Board's employees in the course of their employment.
2. Applies by default a Creative Commons Attribution Licence to all teaching materials and policies in which the Board of Trustees of the school owns copyright.
3. May apply a Creative Commons Attribution licence to other copyright works, aside from those described in (2), with the express agreement of the Principal.
4. May make exceptions to 2) at the discretion of the Principal. Any such exceptions should be limited by a specific time period and should consider the application of other, more restrictive Creative Commons licences, as opposed to simply reserving all rights in a copyright work.
5. Will transfer to the original creator the copyright in created works licensed by the school under a Creative Commons Attribution or Creative Commons Share-Alike .licence
6. Does not make any claim over the ownership of copyright works produced by students. The copyright to these works remains with the creator.
7. Recognises that this policy only applies to copyright works, and not to any other forms of intellectual property.

8. Recognises that the copyright in works produced by an employee other than in the course of their employment by the Board of Trustees of the school remains the property of that employee. Where this is unclear, the process for dispute resolution, outlined below, shall apply.

Definitions

Creative Commons:

An international non-profit that provides free open licences that copyright holders can use to share their work.

Teaching Materials: Copyright works produced by employees of the school for the purposes of teaching.

Policies and Procedures: Copyright works that determine, and provide guidance around, a course of action adopted by the school.

Disputes

Where the first ownership of copyright in a given work is disputed or unclear, the following process will apply:

1. In the first instance the dispute should be documented and presented to the school Principal.
2. If the dispute is still not resolved then the documentation should be presented to the chairman of the Board of Trustees.
3. If the dispute is still not resolved following 1) and 2), mediation with an appropriate authority will be undertaken.

Approved

Chairman of the Board of Trustees

Date _____